

ONLINE
ISO 9001:2015
INTERNAL QUALITY AUDITOR COURSE

October 17, 24, 31, & November 7, 2020
Saturday/ 9am-5:00pm
Via Zoom

Rationale:

ISO 9001:2015 Internal Quality Audit (ISO-IQA) is a systematic and independent assessment on the effectiveness of any organization's quality management system and its overall performance and demonstration of compliance with the international standards based on planned arrangements of your quality management system and how its processes are implemented and maintained.

This course is intended to equip ISO 9001:2015 auditors to conduct effective audits of an organization's quality management system and understand the requirements of ISO 9001:2015 to be able to conduct a successful audit.

It is in this context that the ISO 9001:2015 Internal Quality Auditor Course is being offered as a key initiative of the e² Consulting Inc. - Efficiency + Effectiveness. It is intended to provide a course to professionals who want to enhance their skills on structured methodology to conduct an internal quality audit as a requirement of the ISO 9001:2015 standards and in preparation for the certification of the organization.

It is a 32-hour course program focuses on the fundamental knowledge and skills necessary to conduct an ISO 9001:2015 Internal Quality Audit with the use of its principles, practices, tools, and approaches that will result to continuous improvement of the organizations.

The course includes online workshops to prepare you for real-life auditing situations including management of audit process and complete reporting. It is also competency based and will incorporate discussions, online instruction, and exercises/ cases.

Course Objectives:

At the end of the course, the participants will be able to:

- Describe the ISO 9001 Quality Management System (QMS)- Requirements standard and development process
 - Determine the evidence needed to demonstrate conformity to ISO 9001:2015
 - Evaluate documented information required by ISO 9001:2015 and the interrelationships between the quality processes, quality planning, policy, and objectives
 - Apply the principles, processes, and methods of auditing
 - Demonstrate the activities involved in preparing for an audit
 - Determine an effective audit in the context of the auditee's organizational situation
 - Apply effective audit skills and practice personal behaviors necessary for an effective and efficient conduct of a management system audit
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Course Outline:

I. Internal Quality Auditing Fundamentals

- a) Types of quality audits
- b) Purpose and scope of audits
- c) ISO 9001:2015 Criteria to audit against
- d) Roles and responsibilities of internal quality auditor
- e) Professional conduct of internal quality auditor

II. Internal Quality Audit Process

- a) Internal Quality Audit Preparation and Planning
- b) Internal Quality Audit Performance
- c) Internal Quality Audit Reporting
- d) Internal Quality Audit Follow-up and Closure

III. Internal Quality Auditor Competencies

- a) Internal Quality Auditor Characteristics
- b) On-site audit resource management
- c) Conflict resolution
- d) Communication and presentation techniques
- e) Interviewing techniques
- f.) Internal Quality Audit Team Dynamics

IV. Internal Quality Audit Program Management

- a) Internal Quality Audit Program Development
- b) Internal Quality Audit Program Management

V. Online ISO-IQA Certification Examination

- a.) ISO-IQA Online Certification Examination with 100 Exam Items and Passing Rate of 70%.

Target Participants:

- Graduates of any Bachelor's Degree who are familiar with ISO 9001:2015 documentation requirements or whose work or career interest is into quality management & auditing.
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Contact Details:

For further information, please contact:

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Service Offerings:**I. ACADEMIC AND e-LEARNING SERVICES**

- Implementing Outcomes Based Education (OBE) for Higher Educational Institutions (HEIs)
- Strategic Planning for HEIs
- Preparing HEIs for Global/ National Quality Certification and Academic Program Accreditation
- e-Learning Services

II. GOVERNMENT & BUSINESS SERVICES

- Productivity & Process Improvement
 - Six Sigma & Lean Systems
 - Systems Analysis
 - Business/Performance Excellence
 - ISO 9001:2015
 - Strategic Planning
 - Process Streamlining
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Registration & Exam Fees:

- The early bird training registration fee is P3,000.00 for those who will submit their accomplished reservation form on or before September 15, 2020. Regular rate of P3,500.00 per enrollee applies beyond this period. This is inclusive of lecture & review materials, exam fee, ID, & certificate.
- No reservation/ advanced payment needed. Online payment of the registration fee shall be paid in full or installment within the 3-day course period to the following account: Efficiency + Effectiveness (E2) Consulting Inc.- BPI Kamuning Branch CA#3140-0295-71 or via GCASH to Delfin Jacob - 0917-824-1334.
- The course is limited to 50 online enrollees per class on a first-come first-served basis.

Reservation Form:

YES, I will attend the Online ISO 9001:2015 IQA Course on October 17, 24, 31, & November 7, 2020

Full Name: _____

Position/Profession: _____

School/Company/Organization: _____

Cell Phone No.: _____

Email Address: _____

Signature: _____

Please accomplish this form, take a picture or scan, and send it through email at e2@e2consultinginc.com or thru <https://www.facebook.com/e2courses/>



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Efficiency + Effectiveness



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